

BAMPTON PARISH COUNCIL
Ordinary meeting of the council held on 14th December 2016
at 7.30pm in the Town Hall

PRESENT: Cllrs Allinson, in the Chair, R Wilkins, S McLaren, D Bamber, P Foster, D Clarke, S Taylor, H Rainey, N Thorpe.

IN ATTENDANCE: Mrs C Street, Clerk to the Parish Council, District Cllrs T Fenton, M Barrett, County Councillor J Mills.

238/2016 Apologies for absence
 Cllrs P Smith, R McBrien

239/2016 Variation of order of business

- Item 26 on agenda to be removed as this will be discussed under 'correspondence'.
- 'Respond to draft local plan' to be added to agenda as this was missed off in error.

240/2016 Declarations of interest
 None

241/2016 District & County Councillors' Reports
 An update was given on the following topics:
West Oxfordshire District Council (WODC)

- Application for proposed Station Road development update. Site visit has been requested.
- Parking strategy update.

Oxfordshire County Council (OCC)

- Budget update for next financial year. Decision to be made on new homes bonus.
- County Unitary bid will be made in January.

242/2016 Public participation
 None.

243/2016 Confirmation of minutes
 The minutes of the meeting held on 9th November 2016 were signed as a true record.

244/2016 Actions update
 See attached list.

245/2016 Notices of planning decisions
 Manor House Boundary Wall - approved. Cllr McLaren to look into this.

246/2016 Planning applications

16/03727/HHD	Construction of replacement orangery. Hayman House Market Square Bampton NO OBJECTIONS
16/03717/HHD	Construction of detached garage and log store. Bournmead Clanfield Road Weald OBJECTION to the use of Bradstone for the walls. The Parish Council would like to see this built in natural stone as it is visible at the front of the property.

16/03757/HHD	Erection of detached garage. Evelyne Cottage Landells Bampton NO OBJECTIONS
16/03995/LBC	To rebuild rear stone wall. Morris Clown. NO OBJECTIONS
16/03790/HHD	Erection of greenhouse and raising of part of existing garden wall. Retention of summerhouse, chicken coops and machine store (Part Retrospective). Manor House Station Road Bampton NO OBJECTIONS
16/03626/FUL	<u>To ratify comments proposed by planning committee for Land at Station Road.</u> The list of objections were agreed by all councillors. Cllr McBrien to compile a final draft, along with a list of section 106 requests, to send round to all councillors for approval before sending into WODC planning department.
16/03415/OUT	<u>To report comments made by planning committee. Land at Mt Owen Road.</u> The objection comments previously agreed at the planning committee meeting were submitted to WODC planning department.
16/03912/FUL	Change of use from outbuilding to physiotherapy practice (Retrospective). 22 Calais Dene. The receipt of the application was noted and will be discussed at the January Parish Council meeting.

247/2016 Finance and Accounts for Payment

The following payments were approved and cheques signed:

WOA	Grant	£650
Bampton Classical Opera	Grant	£500
Citizens Advice West Oxfordshire	Donation	£100
G&G Signs	Cemetery signs	£104.40
Gutter Clear UK	Clear Town Hall gutters	£233.57 PAID
Poppy Appeal Royal British Legion	Remembrance day wreath	£50
Goodwood Tree Care	Tree care in cemetery	£270
Jacky Allinson	Reimbursement for refreshments and kettle for Town Hall	£44.94
Chris Smith	November grass cutting	£1589
Margaret Johnsons	Stationery, 1 st aid	£46.34
AK Timms	Barrier tape for carpark	£6
Carillion	Call out to TOSCC	£98.40
Cathy Street	Stamps & expenses	£85.15
Post Office	Toilet rolls and cleaning products	£16.60

- 248/2016 Mercury Court Playing field Report
A report was sent out prior to the meeting and its contents were noted.
- 249/2016 TOSCC Report
A report was sent out prior to the meeting and its contents were noted. Decisions were made on the following items:
It was RESOLVED to spend £72 on the recommended Legionella training unless Cllr Smith can deliver the training herself. Cllr Thorpe to enquire.
- 250/2016 Cemetery report
Following a mix up between 'hectares' and 'acres' on the original quote, the price has increased to approx. £15k.
It was RESOLVED to accept a quote for £720+VAT for the mandatory hydrology tier 1 risk assessment. Carter Jonas will hold the land in principal, but cannot hold the price.
- 251/2016 Allotment report
A report was sent out prior to the meeting and its contents were noted. The following decisions were made:
It was RESOLVED to spend up to £500 on the removal of the eucalyptus tree, roots and remedial clearance works.
- 252/2016 Town Hall report
It was RESOLVED to accept a quote for £380 to relocate the bench round the tree in the market square and a further £180 to make good the area round the tree.
- 253/2016 Report on village matters (received after agenda was set)
 - It was reported that the signs at the entrance to the village are turned around and need cleaning. Cllr McLaren to ask County Highways.
 - Fly tipping outside the cemetery was reported.
 - A new flag and flagpole socket is needed because the current location causes the flag to get caught up in the weathervane tearing the flag.
- 254/2016 Correspondence
Donation requests from Marie Curie and Oxfordshire Association for the Blind were received. It was agreed that, although we support their work, unfortunately we are not able to donate to all charities that ask unless they have a specific connection to Bampton.
- 255/2016 Precept
It was RESOLVED by unanimous vote to accept the Finance and General Purpose Committee's proposal to request £107,942 as precept for 2017-18.
- 256/2016 Donation request
It was RESOLVED to grant £650 to WOA and £500 to Bampton Classical Opera.
- 257/2016 Data Protection
Data Protection Regulation briefing was sent out by email to all councillors. Discussion postponed until January parish council meeting due to councillor absence.

- 258/2016 Dependants Carers Allowance survey
The survey from NALC was sent to all councillors for information. It was agreed to respond to the survey. All councillors to send their questionnaire responses to Cllr Foster to collate and respond.
- 259/2016 Disabled parking bays
There were no objections raised regarding the request for disabled parking bays in Mill Green Close and Bowling Green Close.
- 260/2016 Dog bin
It was agreed to order a dog waste bin at end of primrose lane/Cheyne lane footpath.
- 261/2016 Facebook page
Discussion postponed until January parish council meeting due to time remaining of meeting.
- *STANDING ORDERS WERE SUSPENDED AT 10PM TO FINISH THE REMAINDER OF BUSINESS***
- 262/2016 Section 106
The S.106 list for New Road housing development was reviewed. Clerk to enquire how we apply for the money that is due.
- 263/2016 Draft Local Plan
Cllr McBrien to circulate draft comments to all councillors for approval before responding to the consultation. It was suggested that Bampton be removed from the list of service centres.

With no further business to discuss the meeting finished at 10.20pm.

Signed.....

Dated.....

ACTION LIST

ITEM	ACTION TAKEN	NAME	BY DATE
Draw up plan of newer part of cemetery	Cllr Allinson to give to clerk to review.	JA	On going
Traffic order	Following walk around with County Highways, Cllr McLaren to chase.	JA SM	On going
Cigarette bin	Allinson to request that the coffee shop provide a cigarette bin. Waiting for owner to be onsite.	JA	On going
Planning decision notifications	Clerk to set up online notification	Clerk	Jan
Land at Station Road planning application	Collate responses & s.106 list and send to WODC	RM	asap
Draft local plan	Collate responses & send to WODC	RM	asap

Legionella training	Ask Cllr Smith or arrange training	NT	jan
Hydrology risk assessment on cemetery land	Arrange risk assessment	JA	asap
Eucalyptus tree	Arrange removal	PS	jan
Market sq bench	Arrange relocation	DB	jan
Signs at entrance	Ask County highways to clean & straighten	SM	jan
Flagpole	Find supplier details for original pole	Clerk	jan
Dependent carers allowance	Respond to survey	PF	asap
Section 106 monies	Find out how we apply for the money due	Clerk	Jan
Precept request	Clerk to send in request form	Clerk	Jan